

Queensland Ranger Association Family Support Fund Policy

Introduction

The Queensland Ranger Association (QRA) has for some time now been discussing the response the Association should have when one of its members dies or becomes totally incapacitated. This discussion was brought about to help families of deceased and totally incapacitated members in the first few weeks after an event that leads to the death or total incapacity of a member. The QRA recognises that there are other safety nets for members and our role was one of support to families in the first instance. This discussion has led to the development of this policy to better meet the requirements of the Association members and to stream line the Association response to this matter.

Who This Policy Applies To

This Policy applies to all financial full members of the Association and all life time members of the Association.

The QRA Family Support Fund (known as ‘the fund’)

The fund will be made up under the following rules:

- Over the first 12 months after all executives have endorsed this policy \$250 per month will be deposited into a Fund account to be opened by the Treasury of the Association.
- The bank account will be accessible by normal Association rules in relation to good financial management of the Association.
- This fund will reach a total of \$3000 which will be the ongoing balance of this fund.
- Any monies that are used from the fund will be reimbursed by general Association funds as required, by means of \$250 per month until the funds total \$3000.
- Any interest earned on this account will be kept with the account and can be redirected as the Association Executive see fit for the good management of the Association.

How the fund will operate

The following is a list of rules in relation to the management of the Fund and the use of its funds to assist member’s families:

1. When a person / member becomes aware that a QRA member has passed away or has become totally incapacitated then this information

- will be forwarded as soon as possible to the Treasurer of the Association.
2. The Treasurer will then advise at least one other executive that this policy is being enacted.
 3. The Treasurer will endeavour to determine the best possible route for passing on the funds.
 4. The Treasurer must ensure that the money transfer takes place within three (3) business days of becoming aware of the matter.
 5. If for whatever reason the elected Treasurer of the Association is unable to perform the requirements of this policy then another elected member of the executive must carry out the requirements of this policy according to the rules.
 6. A money transfer system will be used to give the family of the affected member the sum of \$1000. If a money transfer is not possible another means shall be used to effect a rapid payment.
 7. If more than three members become affected at the same time or prior to the funds in the bereavement fund being replenished then the total of the available fund will be disbursed to all families equally.
 8. A family may wish to have the money donated to another cause or charity and this can be done at their request.
 9. A family is any person living with the member at the time of the event that lead to the passing or permanent injury of the member or any other relative as determined by the Treasurer and one other executive.
 10. If no relative / family is identified then the money will be held by the Queensland Ranger Association.
 11. The Treasurer along with one other executive member will make the final decision on who is to receive the monies; the rightful recipient of the funds will only be at the discretion of the treasurer and one other executive member.
 12. No claims by families / relatives or any other person will be acknowledged or actioned via this policy.

The fund will be in force from the date of the last signature to be added to this document.

Chairperson
Norm Taylor
Date

Vice Chairperson
Monique Shepherd
Date

Secretary
Daniel Fitzpatrick
Date

Treasurer
Lyn Schulter
Date